



# **Architectural Practice Simplified: A Survival Guide and Checklists for Building Construction and Site Improvements as Well as Tips on Architecture, Bu**

*Gang Chen*

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For architectural practice and building design and construction industry, there are two kinds of people: those who know and those who don't. The tips of building design and construction and project management have been kept to those who know until now.

Most of the existing books on Architectural Practice are too expensive, too complicated and too long to be practical and helpful. This book simplifies the process to make it easier to understand and uncover the tips of building design and construction and project management. It sets up a solid foundation and fundamental framework for this field. It covers every aspect of Architectural Practice in plain and concise language and introduces it to ordinary people. Through practical case studies, it demonstrates the efficient and proper ways to handle various issues and problems in architectural practice and building design and construction industry.

It is for ordinary people and aspiring young architects as well as seasoned professionals in Construction Industry. For ordinary people, it uncovers the tips of Building Construction; for aspiring architects, it works as a construction industry survival guide and a guidebook to shorten the process in mastering Architectural Practice and climbing up the professional ladder; for seasoned architects, it has many checklists to refresh their memory. It is an indispensable reference book to ordinary people, architectural students, interns, drafters, designers, seasoned architects, construction administrators, superintendents, construction managers, contractors and developers.

You will learn:

1. How to develop your business and work with your client.
2. The entire process of building design and construction, including programming, entitlement, schematic design, design development, construction documents, bidding and construction administration.
3. How to coordinate with governing agencies, including a county's Health Department and a city's Planning, Building, Fire and Public Works departments, etc.
4. How to coordinate with your consultants, including soils, civil, structural, electrical, mechanical and plumbing engineers and landscape architects, etc.
5. How to create and use your own check lists to do quality control of your construction documents.
6. How to use various logs (RFI log, submittal log and field visit log, etc.) and lists (contact list, document control list and distribution list, etc.) to organize and simplify your work.
7. How to respond to RFI, issue CCDs, review change orders and submittals, etc.
8. How to make your Architectural Practice a profitable and successful business.

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